



Updated KCPS Teacher Evaluation Due Dates for 2020-2021

P1 and P2

By **November 13th, 2020**

- Assigned evaluator will conference with the teacher to review the **standards** using the **Pre-Evaluation Review Form**.
- **Individual Support Plan** – One ISP will be completed and submitted in OASYS by the teachers and approved by the assigned evaluator with a **baseline score** established (using the Growth Guide) for all teachers on the evaluation cycle.

By **December 18th, 2020**

- Two **Walkthroughs** will be completed by the assigned evaluator

By **January 29th, 2021**

- **Student Growth Objectives** – Two Student Growth Objectives for each certified staff. Begin collection of data and enter information in OASYS under Student Growth Objective

By **March 12th, 2021**

- Assigned evaluator will schedule a **Formal Observation** and send the teacher the Pre-Observation Conference Record Form. The teacher should complete and return this form to the assigned evaluator before the formal observation.
 - Assigned evaluator will conduct a full lesson observation (minimum of 30 minutes) of the lesson submitted by the teacher on the **Pre-Observation Conference** Record Form.
 - Assigned evaluator will conduct a Feedback conference of the full lesson observation using the Kansas City Public Schools Formal Observation Form with the teacher.
- Two additional **Walkthroughs** will be completed by assigned evaluator
- **Individual Support Plan Result** added in OASYS and submitted for final approval

By **March 26th, 2021**

- **Summative Evaluation** will have the ISP and Standards scored in OASYS

By **April 15th, 2021**

- **Student Growth Objectives Results and Rationale** added in OASYS and submitted for final approval

By **April 30th, 2021**

- **Summative Evaluation** will be completed and submitted by the assigned evaluator using the Kansas City Summative Evaluation Form in OASYS

Total: 1 Formal Evaluation (30 minutes scheduled) + 4 Walkthroughs
Mid-year optional

P3, P4 and P5

By November 13th, 2020

- Assigned evaluator will conference with the teacher to review the **standards** using the **Pre-Evaluation Review Form**.
- **Individual Support Plan** – One ISP will be completed and submitted in OASYS by the teachers and approved by the assigned evaluator with a **baseline score** established for all teachers (using the Growth Guide) on the evaluation cycle.

By December 18th, 2020

- Two **Walkthroughs** will be completed by the assigned evaluator

By January 29th, 2021

- **Student Growth Objectives** – Two Student Growth Objectives for each certified staff Enter information in OASYS under Student Growth Objective.

By March 12th, 2021

- Two **Walkthroughs** will be completed by the assigned evaluator
- **Individual Support Plan Result** added in OASYS and submitted for final approval

By March 26th, 2021

- **Summative Evaluation** will have the ISP and Standards scored in OASYS

By April 15th, 2021

- **Student Growth Objectives Results and Rationale** added in OASYS and submitted for final approval

By April 30th, 2021

- **Summative Evaluation** will be completed and submitted in MLP using the Kansas City Summative Evaluation Form in OASYS

Total: 4 Walkthroughs
Mid-year optional

T1

By **November 13th, 2020**

- Review **Standards and Indicators** using KC Pre-Evaluation Review Form
- **Individual Support Plan** - One ISP will be completed and submitted in OASYS by the teachers and approved by the assigned evaluator with a **baseline score** established for all teachers (using the Growth Guide) on the evaluation cycle.

By **December 18th, 2020**

- Two **Walkthroughs** will be completed by assigned evaluator

By **January 29th, 2021**

- **Student Growth Objectives** – Two Student Growth Objectives for each certified staff
Enter information in OASYS under Student Growth Objective.

By **April 15th, 2021**

- One additional **Walkthrough** will be completed by the assigned evaluator
- **Individual Support Plan Result** added in OASYS and submitted for final approval
- **Student Growth Objectives Results and Rationale** added in OASYS and submitted for final approval

By **April 30th, 2021**

- **Summative Evaluation** will be completed and submitted using the Kansas City Summative Evaluation Form in OASYS.

Total: 3 Walkthroughs

Mid-year optional

T2 and T3

By **November 13th, 2020**

- **Individual Support Plan** - One ISP will be completed and submitted in OASYS by the teachers and approved by the assigned evaluator.
 - **Individual Support Plan**

By **December 18th, 2020**

- One additional **Walkthrough** will be completed by the assigned evaluator

By **January 29th, 2021**

- **Student Growth Objectives** – Two Student Growth Objectives for each certified staff
Enter information in OASYS under Student Growth Objective.

By **April 15th, 2021**

- One additional **Walkthrough** will be completed by the assigned evaluator
- **Individual Support Plan Result** due in OASYS – Must be finalized by evaluator before the end of school.
- **Student Growth Objectives Results and Rationale** due in OASYS – Must be finalized by evaluator before the end of school.
- No Summative

Total: 2 Walkthroughs

KCPS Classified Evaluation Processes for 2020-21

1. **Pre-Evaluation Conference/Review** - Completed by evaluator
 - 30 Day – conducted 30 days after hire date
 - New Employee Only
 - 60 Day – conducted 60 days after hire date
 - New Employee and New to your Building/Department
 - Mid-Year – conducted in November or December (due December 18th in My Learning Plan)
 - Returning Employees
2. **Summative Evaluation** – Completed by evaluator
 - May – 10.5 month employees – due May 7th, 2021
 - June – 12 month employees – due June 11th, 2021
3. **Goal Form** – Completed by employee
 - Due at the beginning of the school year or with the Mid-Year Pre-Evaluation

