



**Talent Office  
Substitute Services  
320 N. Elizabeth Chicago, IL 60607  
TEL 773.553.6680 FAX 773-553-6665**

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**JOB TITLE:        SUBSTITUTE TEACHER**

The Chicago Public Schools invites all candidates with a strong desire and commitment to urban education to become substitute teachers in our District. Substitute teaching in CPS provides candidates a great opportunity to apply their education and experience in the classroom.

**Qualifications**

Applicants must have a Bachelor's degree and possess either a Professional Educator License or Substitute Teaching License issued by the Illinois State Board of Education.

Substitute teachers are not required to live in Chicago.

The position is not eligible for paid time off or health benefits.

**Substitute Teacher Assignments**

Once staffed as a CPS Substitute Teacher all hires will have the ability to set their school preferences within our substitute placement system (Aesop).

**Information for Retirees**

Please note that due to recent legislation passed by the Illinois General Assembly (Senate Bill 3597) retired teachers may not work more than 100 days or receive more than \$30,000 in a single school year. We encourage you to contact the Chicago Teachers' Pension Fund with any questions and to verify your eligibility to consider this offer of employment.