



August		
Deadline	Appraisal Activity	Additional Information
August 13	T-TESS New Teacher Orientation Johnson High School	Required for all new hire teachers or new teachers to the District
August 20 through September 7	T-TESS Refresher	Review of T-TESS components, process and deadlines for all teachers
August 27	10-15 Minute Observation period begins	Minimum of one required for <u>all teachers</u> All teachers hired or transferred must have one completed within <u>30 days of employment</u>
August 27 through October 5	GSPD Goal Setting Conference window	Required for all new hire teachers
August 27 through October 5	Student Growth Measure (SGM) Conference window	Appraiser can decide to discuss the student growth measure goal during one of the following: <ul style="list-style-type: none"> • the goal setting conference (new hires) • the pre-conference (full cycle teachers) • PLC or content area meeting • separate one-on-one conference
September 17	Formal Observation period begins (minimum of one) <ul style="list-style-type: none"> • Two Week Window Notice • Pre-Conference: <u>Prior</u> to Formal Observation <i>after</i> the 2 week window is announced • Formal Observation • Post-Conference: <u>Within 10 days</u> of Formal Observation 	Required for all teachers on the Full Cycle No observations may be conducted on: <ol style="list-style-type: none"> 1) the day before or after a school holiday; 2) days scheduled for end-of-semester or end-of-year examinations; or 3) days scheduled for state-mandated assessments or other standardized tests Teachers can submit a rebuttal and/or request a second observation, in writing, within 10 working days of having access to view observation



North East

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Ongoing	T-TESS Dimension Study “Unpacking the Rubric”	Required → new hire teacher Recommended → returning teacher
September		
Deadline	Appraisal Activity	Additional Information
September 14	Less-Than-Annual Exception Appraisal Cycle Agreement	Required for teachers on the less-than-annual exception cycle
September 14	Appraisal Calendar	Provide a copy to <u>all</u> teachers
Ongoing	T-TESS Dimension Study “Unpacking the Rubric”	Required → new hire teacher Recommended → returning teacher
October		
Deadline	Appraisal Activity	Additional Information
October 5	Professional (GSPD) Goal Student Growth Measure (SGM) Goal	Minimum of one professional goal and student growth measure goal required for <u>all</u> teachers
October 5 October 9	No formal observations Columbus Day	
October 9	10-15 Minute Observation Deadline for teachers <i>hired or transferred on or before</i> August 20 th	All teachers hired or transferred must have one completed within <u>30 days of employment</u>
November		
Deadline	Appraisal Activity	Additional Information
November 16 November 26	No formal observations Thanksgiving Break	
Ongoing	GSPD Plan and SGM Formative Checks	Frequency and method of this monitoring is up to the appraiser and teacher



December		
Deadline	Appraisal Activity	Additional Information
December 21	No formal observations Winter Break	
January		
Deadline	Appraisal Activity	Additional Information
January 7	No formal observations Winter Break	
January 18 January 22	No formal observations Martin Luther King Jr. Day	
February		
Deadline	Appraisal Activity	Additional Information
February 15 February 19	No formal observations President's Day	
March		
Deadline	Appraisal Activity	Additional Information
March 8 March 18	No formal observations Spring Break	
March 29	Formal Observation period ends	
April		
Deadline	Appraisal Activity	Additional Information
April 1	End-of-Year Conferences period begins	Goals can be marked completed and archived at this time
May		
Deadline	Appraisal Activity	Additional Information
May 14	End-of-Year Conferences period ends	
May 15	Summative Report End-of-Year Conference form Evaluation Not Complete	Deadline for all teacher evaluations to be completed



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June

Deadline	Appraisal Activity	Additional Information
June 6	10-15 Minute Observations period ends	