



San Antonio Independent School District



June 21, 2018

Dear Colleague,

Welcome to the San Antonio Independent School District family. We are happy that you selected our district to begin or continue your career. In order to assist with your transition, we have a full week of New Teacher Orientation (NTO) activities planned, where I will serve as the event coordinator. You will receive your laptop, interface with district experts, become familiar with programs in your assigned area, and have fun!

In the enclosed packet, please find information relating to the week's agenda. Also included are: contact information, EPIC Saturday dates, and the 2018 - 2019 school calendar.

As a reminder:

- Dress is business casual. Some classrooms may be colder than others, so dressing in layers is recommended.
- Breakfast will be available at 7:00 a.m. and will end promptly at 7:50 a.m. Please allow a minimum of 25 minutes for parking and registration.
- Ensure you sign in each day. We will update your portfolio in the development system.

We will be providing breakfast, lunch, and snacks, so we ask that you please RSVP using the link below. I am very excited to work with you, and I look forward to meeting you in August.

<https://goo.gl/forms/3FOTmTpnnci0Y70h1>

Sincerely,

Patti Salzmann

Patricia Salzmann

Assistant Superintendent of Teaching and Organizational Learning

New Teacher Orientation

5 – Day Schedule
July 30 – August 3, 2018



| Date | Topic | Time | Location | Meals |
|--------------------------------|--|-----------------------|--|---|
| Monday, July 30 | Registration, Opening Ceremony, T-TESS Training Laptop Distribution | 8:00 a.m. – 4:30 p.m. | Highlands High School Auditorium 3118 Elgin Ave | Breakfast & Lunch Provided |
| Tuesday, July 31 | Ensuring Engaging Instruction | 8:00 a.m. – 4:30 p.m. | Highlands High School Main Building 3118 Elgin Ave | Breakfast & Lunch Provided |
| Wednesday, August 1 | Curriculum and Instruction | 8:00 a.m. – 4:30 p.m. | Highlands High School Auditorium 3118 Elgin Ave | Breakfast & Lunch Provided |
| Thursday, August 2 | Positive Behavior Supports | 8:00 a.m. – 4:30 p.m. | Highlands High School Main Building 3118 Elgin Ave | Breakfast Provided Luncheon with the Board of Trustees, Superintendent, Executive Staff, and Principals |
| Friday, August 3 | Determined by Campus | 8:00 a.m. – 4:30 p.m. | Home Campus | Determined by Campus |

Contact Information



| For Questions | Contact | Department | Phone | Email Address |
|---|--|--------------------------------------|--------------|--|
| New Teacher Orientation, Curriculum and Instruction | Patti Salzman Assistant Superintendent | Teaching and Organizational Learning | 210-554-2523 | psalzman1@saisd.net |
| New Teacher Orientation | Graciela Cabello Administrative Assistant | Teaching and Organizational Learning | 210-554-2520 | gcabello1@saisd.net |
| New Teacher Orientation and EPIC Saturday | Lus Zoch Professional Development Coordinator | Office of Professional Learning | 210-554-2620 | lzoch@saisd.net |
| Texas Teacher Evaluation and Support System (T-TESS) Training | Jill Rhodes Pruin Director Educator Quality | Talent Management | 210-554-2630 | jrhosespruin1@saisd.net |
| Emails for SAISD | Margaret Eck Director of Compensation & Systems Management | Human Resources | 210-299-5606 | meck1@saisd.net |

Board of Trustees and Executive Staff



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Educators Providing Innovative Change



Schedule 2018 - 2019

EPIC Saturday professional development is offered free to teachers on the following Saturdays:

August 25

September 8

October 20

February 9

Session topics and times vary.

Please check the District's professional development system, Performance Matters, for additional course registration information.

<https://saisd.truenorthlogic.com>

Click on the link to complete the New Teacher Orientation

Survey: <https://goo.gl/forms/3FOTmTpnnCI0Y70h1>

A screenshot of a web-based survey form titled "New Teacher Orientation". The form is set against a blue background with a white central area. It contains three sections, each with a label and a text input field: "Name:" with "Your answer" below it, "Campus:" with "Your answer" below it, and "Grade Level:" with "Your answer" below it.



San Antonio Independent School District

2018 - 2019 Instructional Calendar

August

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

6-10 - Staff Development, Convocation, Two Teacher Workdays
 13 - First Day of School / Start of 1st Semester

September

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

3 - Holiday - Labor Day
 21 - Student Holiday / Staff Development

October

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

8 - Holiday - Columbus Day / Indigenous People Day
 12 - End of 1st Nine Weeks
 15 - Student Holiday/Staff Development/ Teacher Professional Time
 16 - Start of 2nd Nine Weeks

November

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

19-23 - Holiday - Thanksgiving Break

December

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

21 - End of 2nd Nine Weeks / End of 1st Semester
 24-31 - Holiday - Winter Break

January

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

1-4 - Holiday - Winter Break
 7 - Student Holiday/Staff Development/ Teacher Professional Time
 8 - Start of 3rd Nine Weeks/Start of 2nd Semester
 21 - Holiday - Martin Luther King Jr. Day

February

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | | |

18 - Holiday - Presidents' Day / Bad Weather Makeup Day

March

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

8 - End of 3rd 9 Weeks, Early Release, Staff Development, Teacher Professional Time
 11-15 - Holiday - Spring Break
 18 - Start of 4th Nine Weeks

April

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

19 - Holiday - Easter Break
 26 - Holiday - Battle of Flowers

May

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

27 - Holiday - Memorial Day
 29 - Last Day of School/End of 2nd Semester
 30 - Teacher Workday/ Bad Weather Makeup Day

June

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

450 minutes per day @ 7.5 hours
 Calendar includes at least 75,600 minutes of instruction.
 Total = 76,245 minutes

Legend

| | |
|--|---|
| | Holiday |
| | Teacher Workday |
| | Student Holiday / Staff Dev. / Teacher Prof. Time |
| | Student Holiday / Staff Professional Development |
| | Begin/End Grading Period |
| | Bad Weather Makeup Day |
| | Student Early Release Day / Staff Development |

9 Weeks: 1st = 42 2nd = 44 3rd = 42 4th = 50

178 Student Days 187 Teacher Days