

Teachers of Tomorrow (TOT): Program Details and Eligibility Requirements

Tuition Reimbursement Program (TOT2)

Depending on the availability of funds after TOT1 awards are paid out each year, incumbent teachers working in a Teachers of Tomorrow school who are currently working towards their first master's degree may be eligible for tuition reimbursement of up to \$700 per course (or the actual cost of an approved course, if it is under \$700) for up to three courses as part of the TOT2 incentive program.

In order to be eligible for this grant, you must meet all of the following criteria:

1. Be an incumbent certified classroom teacher with transitional, provisional, conditional initial, or initial NYS certificate in the area for which you are teaching. Teachers with internship, professional or permanent certification are not eligible).
2. Have not benefited from any DOE program that provides financial assistance in obtaining certification, such as Success via Apprenticeship, New York City Teaching Fellows, Teach for America, I-Start, New Visions Urban Teacher Residency Program, the JoseP Loan Forgiveness Program and/or the Scholarship Program.
3. Have not received another category of a Teachers of Tomorrow award in prior years.
4. Serve as a full-time, appointed teacher in an eligible school for the current school year. To verify participating locations, please review the [current list](#) of 2011-2012 TOT schools.
5. Complete one full school year (September-June) of teaching. Teachers who take a leave of absence during the school year are ineligible. (Teachers hired at any point during the school year will be eligible for a TOT award once they have completed one full year of service.)
6. Receive a satisfactory performance evaluation upon completion of the school year.
7. Have taken master's coursework leading to New York State permanent or professional certification and be able to provide the following documentation:
 - Transcript or grade report from an accredited institution of higher education verifying successful completion (Grade B or higher) and dates of courses taken.
 - Proof of payment detailing tuition costs, which may include:
 - A bursar's receipt indicating proof of payment **or**
 - A bursar's receipt and one of the following showing payment to the school administering the course: copy of cancelled check(s), bank statement or credit card statement (account activity/billing statements are not acceptable proof of payment) **or**
 - Notice on official letterhead from the accredited institution of higher education indicating successful completion of coursework, cost of coursework and proof of payment.

Note: The availability of all Teachers of Tomorrow programs is contingent upon funding by the New York State Education Department each year. Depending on funding availability each year, it is possible that the initial grant award of up to \$2,100 (\$700 per course for up to three courses) may be renewed for one additional year as long as eligibility requirements are maintained.

Each year, teachers who meet the eligibility criteria above and are working at a TOT-eligible school will receive an email letting them know when the application is available.

To verify participating locations, please review the [current list](#) of 2011-2012 TOT schools.

Please apply for TOT2 through <https://www.teachnycprograms.net/tot/tot.php>. The 2012 application deadline for TOT2 is June 15, 2012.