

	DISTRICT/CHARTERS Tasks
STUDENT ACHIEVEMENT	
<ul style="list-style-type: none"> • Teacher Assignment/Course/Roster Data Review through Accuroster Window <ul style="list-style-type: none"> ○ Districts/Charters will review teacher and course assignment data, including student rosters, that will be used to establish Student Achievement Measures (STAM) on NMTEACH Summative Reports ○ Training Guidance for Accuroster Data Review 	<p>District Data Confirmation</p> <p>Districts will have the following review Dates: 40th Day – December 11th to January 11th 80th Day – February 12th to February 26th 120th Day – April 9th to April 24th Final Validation – July 16th to July 30th</p> <p>Instructional webinars will be broadcast in the week prior to each reporting window.</p>
OBSERVATIONS	
<p>Observations are considered complete when:</p> <ul style="list-style-type: none"> • Observations conducted and submitted to teachers through My Learning Plan • Feedback provided to teacher by principal • Teacher acknowledges receipt of observation • Principal finalizes observation in My Learning Plan to ensure points are awarded on NMTEACH summative 	
<p>3 Observation Cycle (OPTION 1)</p> <ul style="list-style-type: none"> • Observation 1 • Observation 2 • Observation 3 	<p>November 6, 2017 March 19, 2018 May 29, 2018</p>


2017-2018 Calendar

2 Observation Cycle (OPTION 2) <ul style="list-style-type: none"> • Observation 1 • Observation 2 	December 21, 2017 May 29, 2018
2 Observation Cycle (OPTION 3-outside observer) <ul style="list-style-type: none"> • Observation 1 • Observation 2 	December 21, 2017 May 29, 2018
MULTIPLE MEASURES	
Domains 1 and 4 are considered complete when: <ul style="list-style-type: none"> • Domains 1 and 4 review conducted, scored, and submitted to teacher • Feedback provided by principal • Teacher acknowledges receipt of observation • Principal finalizes observation in Teachscape to ensure points are awarded on NMTEACH summative evaluation 	March 19, 2018
Teacher Attendance Reporting <ul style="list-style-type: none"> • July 1, 2016-June 30, 2017 	District Reporting/Verification Deadline July 13, 2018
NMTEACH Student and Parent Surveys <ul style="list-style-type: none"> • Fall Student Surveys (Semester and Block Schedules) • Spring Student and Parent Surveys (all schedules) 	Window Open November 27, 2017-December 22, 2017 March 5, 2017- May 11, 2018
2017-2018 Summative Reports Available to Districts/Charters	September, 2018

PRINCIPAL EVALUATIONS	DISTRICT/SUPERINTENDENT Tasks
Student Achievement Measures (STAM)	
School Grade Report Card	Available August, 2017
Observations	
See observation timelines for teachers	Districts may move up timelines, or use existing data from the observation process to complete principal summative reports
Multiple Measures	
<p>HOUSSE Competencies conducted by Superintendent/Supervisor</p> <ul style="list-style-type: none"> • HOUSSE Forms A and B (prior to 40th day) • HOUSSE Form C • HOUSSE Form D <p>Recommended timeline</p> <ul style="list-style-type: none"> ○ HOUSSE Forms A and B <ul style="list-style-type: none"> ▪ Midyear review ○ HOUSSE Form C ○ HOUSSE Form D <p>Teacher Surveys</p>	<p>http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_a.pdf http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_b.pdf</p> <p>http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_c.pdf http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_d.pdf</p> <ul style="list-style-type: none"> • Prior to October 1, 2017 <ul style="list-style-type: none"> ○ January – February, 2018 • April, 2018 • April, 2018 - June, 2018 <p>January 8, 2018 - February 16, 2018 *Results available for district/charter use March 30, 2018</p>
Final Summative Report	Spring 2018