

MEMORANDUM OF UNDERSTANDING BETWEEN
THE CLEVELAND METROPOLITAN SCHOOL DISTRICT AND
THE CLEVELAND TEACHERS UNION, AFT LOCAL 279, AFL-CIO

RE: 2009-2010 SCHOOL YEAR

- THE METROPOLITAN CLEVELAND CONSORTIUM SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS HIGH SCHOOL (MC² STEM HIGH SCHOOL)

1. Selection of teachers and other CTU members at MC²STEM High School will be based on interviews with the Personnel Selection Committee as defined in Article 12, Section 1(B) of the CBA, which shall include a parent representative and a community representative. All CTU bargaining unit members on the approved recall list meeting the minimum qualifications for an available position will be afforded the right to interview. Those members who choose not to be interviewed or who are not selected for employment will remain on the approved recall list. The principal and chapter chair shall agree to the total number of candidates to be interviewed and shall ensure that 50% of those interviewed be existing bargaining unit members, should sufficient member interest in the position exist. Selection will not be based on seniority.

2. MC²STEM High School is designed to be a year-round school, operating from July 1 through June 30 each school year and including four 2 week vacation periods. For the 2009-10 school year bargaining unit members shall follow the attached academic calendar
 - a. The duty day for the certificated CTU bargaining unit members assigned full-time to the MC²Stem High School shall be four hundred seventy (470) minutes and the instructional day for certificated CTU bargaining members assigned to the MC²Stem High School shall not exceed three hundred thirty (330) minutes. Total assigned time per week shall not exceed 1650 minutes per week. CTU teachers are required to report fifty (50) minutes prior to the instructional day ON TUESDAY AND WEDNESDAY with the first forty (40) minutes used for school common planning time as assigned by the Head of School (Principal) or other administrator and the final ten (10) minutes during which bargaining unit members must be in the school building but which may not be assigned by the Principal or other administrator. CTU TEACHERS ARE REQUIRED TO REPORT TEN (10) MINUTES PRIOR TO THE START OF THE STUDENT SCHOOL DAY ON MONDAY, THURSDAY, FRIDAY AND ARE REQUIRED TO STAY ONE-HUNDRED AND TWENTY (120) MINUTES AFTER THE END OF THE REGULAR SCHOOL DAY ON THURSDAYS. The student instructional day for MC²STEM High School will be from 9:00 A.M. through 4:00 P.M.

TYPICAL WORK WEEK AS OUTLINED IN (A) ABOVE

Mon.	Tue.	Wed.	Thu.	Fri.
	50 min	50 min		
10 min	10 min	10 min	10 min	10 min
Student Day	Student Day	Student Day	Student Day	Student Day
			120 min	

- b. All bargaining unit members, including extra support personnel (ESPs, related service personnel, itinerant special education teachers, and substitutes), will be paid at the appropriate daily instructional rate specified in the current Collective Bargaining Agreement (CBA) on all days of student instruction. This payment will reflect the additional calendar days and extended time for the days and times for which these bargaining unit members are assigned to the school. Teachers will be paid for an additional seventy (70) minutes per day at the daily rate. All professional development with the exception of July 6-31, 2009 (which includes student instruction) and those dates specified in the CBA shall be paid at the in-service instructor rate.
 - c. All contractual vacation periods, holidays and designed professional development days, including the two (2) voluntary professional development days, shall be recognized and observed as indicated on the attached calendar. The respective school remains responsible for planning these professional development days in accordance with Article 9, Section 2 of the CBA.
 - d. The workday for paraprofessionals assigned to the MC²Stem High School shall be seven and three-quarter hours excluding lunch.
3. Teachers are required to collaborate with other teachers. Teachers shall be assigned to teaching teams. Teachers assigned to teaching teams shall be required to collaborate with team members in the planning, preparation and delivery of interdisciplinary units of instruction. Teaching will be based on a problem/project based model, and will require the use of differentiated instruction, flexible grouping, and non-traditional block scheduling strategies. This item supersedes the high school schedule in Article 9, Section 5(c) and Appendix K of the CBA.
 4. Teachers will be required to collaborate with representatives from partnering institutions and higher education faculty to expand students' learning opportunities. The CTU teachers shall remain in charge of class as would any regular teacher. The CTU teacher shall be responsible for the student grades.
 5. There shall be no traditional homerooms at the school. Accordingly, the approximate fifteen (15) minutes traditionally allocated to homeroom shall be utilized as advisory time or as specified in the AAP.
 6. Each bargaining unit member will be required to participate in the student advisory activities that shall occur during the school day. The Head of School

(Principal) and UCC shall determine the procedures for such advisory activities on a written mutual agreement.

7. AAPs must be completed in the manner outlined in Article 5, Section 1 of the CBA.
8. The Senior Executive of the Office of New and Innovative Schools will serve in the role of Assistant/Regional Superintendent in all cases referenced in the CBA. The Head of School will serve in the role of principal/supervisor in all cases referenced in the CBA.
9. Bargaining unit members, as part of a regular assignment, shall be required to attend one out-of-school open house or other out-of-school event per semester which will be scheduled as one of the parent conference days as provided by state law and schools will be dismissed one half (1/2) day for students and teachers in accordance with that regulation. In addition, teachers shall be required to attend one additional out-of-school event per quarter. The Head of School (Principal) and UCC shall determine the calendar for such out-of-school events by written mutual agreement. Teachers will be paid at the In-service Instructor Rate for these mandatory out-of-school events. All other out-of-school events shall be voluntary.
10. Bargaining unit members may be required to participate in externships and/or supervision of student field experiences as part of the instructional day or as an assigned duty.
11. The school program site for MC²STEM High School may be at a non-CMSD site.
12. The District and the CTU recognizes that all provisions in the 2007-2010 Collective Bargaining Agreement (CBA) between the District and the CTU as well as other binding agreements on the CTU and the District in the form of Memorandum of Understanding (hereinafter collectively CBA) shall remain in full force and effect.
13. This Memorandum shall remain in effect through the duration of the 2009/2010 school year, expiring on June 30, 2010.


CMSD

7/6/09
Date


CTU

7/6/09
Date

CLEVELAND MUNICIPAL SCHOOL DISTRICT
MC²STEM High School
2009-2010 SCHOOL YEAR CALENDAR

	Teacher Schedule	Student Schedule
Week of June 15 – 19, 2009	Professional Development (All Teachers)	No students in session
Week of June 22 – 26, 2009	No teachers in session	No students in session
Week of June 29 – July 3, 2009	No teachers in session	No students in session
Week of July 6-10, 2009	10 th grade teachers teaching 10 th grade students Professional Development (9 th Grade Teachers)	10 th grade students in session
Week of July 13-17, 2009	10 th grade teachers teaching 10 th grade students Professional Development (9 th Grade Teachers)	10 th grade students in session
Week of July 20 – 24, 2009	10 th grade teachers teaching 10 th grade students Professional Development (9 th Grade Teachers)	10 th grade students in session
Week of July 27 – 31, 2009	10 th grade teachers teaching 10 th grade students Professional Development (9 th Grade Teachers)	10 th grade students in session
Week of August 3-7, 2009	All teachers in session	(9 th and 10 th grade students in session)
Week of August 10-14, 2009	All teachers in session	(9 th and 10 th grade students in session)
Week of August 17-21, 2009	All teachers in session	(9 th and 10 th grade students in session) Interim Progress Reports (1 st Period)
Week of August 24-28, 2009		
Monday, August 24, 2009	Voluntary Professional Day	(No Students)
Tuesday, August 25, 2009	Professional Day	(No Students)
Wednesday, August 26, 2009	Professional Day	(No Students)
Week of Aug 31-Sept 4, 2009	All teachers in session	(9 th and 10 th grade students in session)
Wednesday, September 2, 2009	MC ² STEM High School Open House 6:00-8:00 PM – Early Dismissal at 11:20 a.m.	
Week of Sept 7-11, 2009	All teachers in session	(9 th and 10 th grade students in session)
Monday, September 7, 2009	Labor Day (All Facilities Closed)	
Friday, September 11, 2009	End of First Marking Period	
Weeks of Sept. 14 -18, 2009	Professional Development (All Teachers)	No students in session
Week of Sept 21-25, 2009	No teachers in session	No students in session
Week of Sept 28-Oct 2, 2009	No teachers in session	No students in session
Week of October 5-9, 2009	All teachers in session; ADM-1 Week	All students in session
Monday, October 5, 2009	First Day of Second Marking Period	
Wednesday, October 7, 2009	Report Card Pick Up (Grading Period 1)	
Week of October 12-16, 2009	All teachers in session	All students in session
Monday, October 12, 2009	Discoverers' Day (All Facilities Closed)	
Week of October 19-23, 2009	All teachers in session	All students in session
Week of October 26-30, 2009	All teachers in session	All students in session OGT Make-Up Tests – Grade 10
Week of November 2-6, 2009	All teachers in session	All students in session Interim Progress Reports (2 nd Period) OGT Make-Up Tests – Grade 10

Tuesday, November 3, 2009	District Professional Day	No students in session
Week of November 9-13, 2009	All teachers in session	All students in session
Wednesday, November 11, 2009	Veterans Day (All Facilities Open)	
Week of November 16-20, 2009	All teachers in session	All students in session
Week of November 23-27, 2009	All teachers in session	All students in session
Wednesday, November 25, 2009	All Schools Closed (Make-up for Report Card Conferences)	
Thurs/Fri. November 26-27, 2009	Thanksgiving Vacation (All Facilities Closed)	
Week of Nov 30-Dec 4, 2009	All teachers in session	All students in session
Week of December 7-11, 2009	All teachers in session	All students in session
Friday, December 11, 2009	End of Second Marking Period	
Week of December 14-18, 2009	Professional Development (All Teachers)	No students in session Report Cards (2 nd Period)
Week of December 21-25, 2009	No teachers in session	No students in session
December 24 and 25, 2009	Christmas Eve (1/2 day) and Christmas Day (All Facilities Closed)	
Week of Dec 38-Jan 1, 2010	No teachers in session	No students in session
Friday, January 1, 2010	New Year's Day (All Facilities Closed)	
Week of January 4-8, 2010	All teachers in session	All students in session
Monday, January 4, 2010	First Day of Third Marking Period (Second Semester)	
Wednesday, January 6, 2010	Report Card Distribution during Parent Conferences (Second Marking Period)	
Week of January 11-15, 2010	All teachers in session	All students in session
Week of January 18-22, 2010	All teachers in session	All students in session
Monday, January 18, 2010	Martin Luther King Jr. Day (All Facilities Closed)	
Week of January 25-29, 2010	All teachers in session	All students in session
Week of February 1-5, 2010	All teachers in session ADM-2 All Week	All students in session
Week of February 8-12, 2010	All teachers in session	All students in session
Friday, February 12, 2010	District Professional Day	Interim Progress Reports – (3 rd Period) No students in session
Week of February 15-19, 2010	All teachers in session	All students in session
Monday, February 15, 2010	Presidents' Day (All Facilities Closed)	
Week of February 22-26, 2010	All teachers in session	All students in session
Week of March 1-5, 2010	All teachers in session	All students in session
Week of March 8-12, 2010	All teachers in session	All students in session
Friday, March 12, 2010	Parent -Teacher Conference Day (No Students)	No students in session
Week of March 15-19, 2010	All teachers in session	All students in session Ohio Graduation Tests – Grade 9 & 10
Week of March 22-26, 2010	All teachers in session	All students in session
Friday, March 26, 2010	End of Third Marking Period	OGT Make-up Tests – Grade 9 & 10
Week of Mar 29-Apr 2, 2010	Professional Development (All Teachers)	No students in session Report Cards (3 rd Period)

Friday, April 2, 2010	Good Friday (All Schools Closed; Facilities close at noon)	
Week of April 5-9, 2010	No teachers in session	No students in session
Week of April 12-16, 2010	No teachers in session	No students in session
Week of April 19-23, 2010 Monday, April 19, 2010	All teachers in session First Day of Fourth Marking Period	All students in session
Week of April 26-30, 2010	All teachers in session	All students in session
Week of May 3-7, 2010	All teachers in session	All students in session
Week of May 10-14, 2010	All teachers in session	All students in session Interim Progress Reports – (4 th Period)
Week of May 17-21, 2010	All teachers in session	All students in session
Week of May 24-28, 2010	All teachers in session	All students in session
Week of May 31-June 4, 2010 Monday, May 31, 2010	All teachers in session Memorial Day Observance (All Facilities Closed)	All students in session
Week of June 7-11, 2010 Thursday, June 10, 2010 Friday, June 11, 2010	All teachers in session End of Second Semester Mandatory Professional Day (All Teachers)	All students in session Last Day for Students No students in session
Week of June 14 – 18, 2010	Professional Development (All teachers)	No students in session Report Cards (4 th Period)
Week of June 21-25, 2010	No teachers in session	No students in session
Week of June 28-July 2, 2010	No teachers in session	No students in session

*Two, 3-hour parent-teacher conference sessions will be held after school hours. (1 day) [Makeup for November 25, 2009]