

# Mission Statement

“Kanawha County Schools will provide a world class education that ensures all students are college and career ready for the 21<sup>st</sup> Century.”

## We Believe

- All students CAN achieve.
- Quality teaching is the key to student success.
- Schools, parents and community be partners in learning.
- Schools must be safe and caring places.
- All teachers must be teachers who prepare all students for college and career readiness.
- Effective leadership skills are essential for preparing ALL students for college and career readiness.

Kanawha County Schools

200 Elizabeth Street, Charleston WV 25311



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## Non-Certified Substitute Teacher Informational Brochure





## Getting Started

### Qualifications

- Bachelor's degree from a regionally accredited college or university
- Minimum 2.5 cumulative GPA
- Three (3) professional employment references
- Completed Kanawha County Schools on-line application

### Screening and Selection

- All applications will be reviewed and considered based on qualifications and experience
- Kanawha County School District does not discriminate on the basis of race, color, religion, national origin, sex, age, or disability

## WVLeads Initial Substitute Training

Candidates who are selected for a substitute teaching position with Kanawha County Schools will be required to complete their initial substitute teaching training course through the WV Department of Education's WVLeads E-learning course.

This is a 3 week course that includes information on the steps to become an effective substitute teacher, school law and policies, classroom management, and instructional strategies.

The candidate will also be required to complete 6 hours of observation (2 hours Elementary, 2 hours Middle, 2 hours High). Observations must be scheduled by the Kanawha County Schools Human Resources Office.

To create a WVLeads account visit <https://wveis.k12.wv.us/certportal/>

To register for the Initial Substitute Training course visit <http://wvde.state.wv.us/elearning/registration.php>

\*Candidates can register for this course only upon recommendation by a county Board of Education.

## FAQ's

**How often will I work as a substitute?** We expect substitute teachers to be available to work a minimum of 3 days per week if needed.

**What is the daily pay for a substitute teacher?** A substitute teacher will earn \$129.34 per day.

**Will I be eligible for benefits?** Substitute employees are not typically eligible for benefits. However, under certain circumstances you could become eligible for health insurance and leave accrual after working a certain number of days consecutively.

**How long is my substitute permit good for?** The short-term substitute permit is issued for three years and expires on June 30, xxxx.

**How much does the WVLeads course cost?** There is no charge for the course.

## Contact Us

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