

NEED FINANCIAL HELP TO BECOME A CERTIFIED TEACHER or MAINTAIN YOUR TEACHER CERTIFICATION?

JPS TUITION REIMBURSEMENT PROGRAM for JPS teachers and employees seeking or maintaining Teacher Certification

General criteria:

1. Employee must be working on teacher certification
2. Coursework must be in education and/or required to be deemed “Highly Qualified” under NCLB
3. Priority will be given, but not limited, to the following:
 - a. Individuals closest to certification
 - b. Teachers on one-year licenses
 - c. Individuals pursuing certification in “CRITICAL TEACHER” shortage areas such as Math, Science, SPED, Foreign Languages, K-4 Elementary Education or as determined by JPS staffing needs
4. Maximum of \$1,200 per employee each school budget year
5. Submit application for PRE-APPROVAL before you register for a class
6. 3 year teaching commitment to JPS required
7. Letter from college/university demonstrating degree program enrolled in
8. Submit required documents such as transcripts, receipts, etc... upon completion of course
9. In order to be reimbursed, employee must receive a minimum grade of:
 “C” undergraduate coursework
 “B” graduate coursework
10. First come, first serve after above criteria is met (limited funds available)

The following does NOT qualify for the JPS tuition reimbursement program:

1. Any coursework that does not lead to K-12 teacher certification
2. Educational Leadership (administration) coursework/programs
3. Curriculum and Instruction coursework/programs
4. Employees with less than 60 hours college credit
5. COURSEWORK TAKEN PRIOR TO AUGUST 4, 2004

This flyer is intended to provide general guidelines.
Please check application for complete list of guidelines/criteria.