



Granite School District
 Human Resources
 Department
 2500 South State Street
 Salt Lake City, UT
 84115-3110
 Phone (385) 646-4511
 Fax (385) 646-4204

AN EQUAL OPPORTUNITY EMPLOYER

Granite School District is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, sex or physical or mental disability, except where justified to meet a bona fide occupational requirement. If you are a qualified individual with a disability who needs assistance with the application process, please contact the District Human Resource office at 385-646-4511. Granite School District is committed to keeping our workforce drug free and free from harassment of any type.

Substitute Teacher -- Must have at least an Associate's Degree or a Utah Teaching License

Location: HUMAN RESOURCES

Job Type: Substitute Teacher

Salary Range: Salary Range: Substitute Salary Range

Contract: Hourly Position

Description:

Granite School District is accepting applications for Substitute Teachers with an Associate's Degree, Bachelor's Degree or higher or Licensed/Retired Educators.

Under the direction of the school principal, the Substitute Teacher is responsible for maintaining a positive learning environment where students develop the skills to become critical thinkers, problem solvers, lifelong learners, and productive citizens. Substitute Teachers maintain a safe environment; establish rapport with students, parents and colleagues; motivate students to develop skills, attitudes, and knowledge needed to provide a good foundation for further education, and do so in accordance with each student's ability. Substitute Teachers use the established curriculum and use lesson plans provided by the regular classroom teacher.

- Check in at the office with appropriate school personnel.
- Report to the school office fifteen minutes prior to the school starting time and stay ten minutes after the school ending time.
- Substitutes are required to stay for the entire workday as scheduled by AESOP or directed by the administrator in charge of the location.
- Complies with all building procedures and schedules.
- Teach the lesson plans and instructional materials provided by the absent regular classroom teacher.
- Assumes responsibility for overseeing student behavior in class and during lunch, recess periods, other class periods, assemblies, etc. as assigned.
- Provides and maintains a safe and supportive environment in the classroom and on the school campus. Does not leave students unsupervised.
- Spends classroom time instructing and helping students. Cell phones and other electronic devices must remain off during class time. District computers in the classroom are not for personal use.
- Substitutes may not substitute in a relative's classroom under any circumstance.

Substitute Teacher Requirements:

- Applicants must undergo and clear a background check PRIOR to working. Currently the cost of a background check, which the applicant must pay in advance, is \$40 (subject to change). The background fee can be paid with credit card or cash - exact amount.
- Applicant must have an Associate's Degree, Bachelor's Degree or better or have a current Utah Teaching license or have completed a Teacher Preparation Program, including student teaching, and the recommendation for a Utah Teaching license has been made.
- Applicants with a valid, current out-of-state license must provide a copy of their out-of-state license and

evidence they have applied with the USOE for a Utah license.

- Requires travel to various buildings and locations throughout Granite School District as scheduled by AESOP.

Qualifications:

Must have an Associate's Degree, Bachelor's Degree or higher, (ORIGINAL OFFICIAL TRANSCRIPTS OR ORIGINAL DIPLOMA MUST BE PROVIDED UPON APPROVAL FOR HIRE)NO COPIES ACCEPTED or have a current Utah Teaching license, or have completed a Teacher Preparation Program, including student teaching and the recommendation of a Utah Teaching license has been made.

- Applicants with a valid, current out-of-state license must provide a copy of their out-of-state license and evidence they have applied with the USOE for a Utah license.
- Applicant must undergo and clear a background check PRIOR to working. Currently the cost of a background check, which the applicant must pay in advance, is \$40 (subject to change). The background fee can be paid with Visa, Mastercard or cash - exact amount.

You will be notified via email once your application has been approved.

Date Posted: Wednesday, August 02, 2017

Application Deadline: Friday, September 01, 2017 by 3 P.M.

 Applications **MUST** be submitted by the 3pm deadline on the closing date.

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