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Elk Grove Unified Substitute Recruitment

Interested in becoming a substitute teacher in the Elk Grove Unified School District (EGUSD)? If so, and you have a **bachelor's** degree, here is some information we think you may find of interest.

As you might be aware, California is in the midst of a severe substitute teacher shortage and the first step our Board of Education took to address this was on October 6, 2015, when they approved an increase to the pay rates of certificated substitute teachers. The shortage directly impacts the District's ability to provide critical training for the implementation of the Common Core State Standards and the New Generation Science Standards, and it affects the overall commitment to ensuring the most effective instructional strategies are employed in the classroom. To this end, EGUSD has a significant need to increase its pool of substitute teachers.

We are reaching out to our community to encourage you to consider serving as a Substitute Teacher, or encourage a qualified family member or friend to do the same. Substitute teachers serve a critical role in EGUSD's educational program and we strive to attract and retain a capable, informed, and trained pool of substitute teachers who can advance learning for all students when the teacher of record must be absent. This is an excellent opportunity to play a role in education and earn additional income. In addition to the pay increase and future learning opportunities, qualifying certificated substitutes will have the option to enroll in health benefits and earn one hour of sick leave for every thirty hours of service. The EGUSD Human Resources department can assist you with a fast-tracked process to fulfill these requirements.

EGUSD is also committed to training and developing its current and prospective substitute teachers and intends to host a comprehensive orientation to include classroom management techniques, culturally responsive teaching, and an overview of district curricula. Please see the substitute pay rates below. You may request to work at specific sites. Substitute teachers, although temporarily placed, can make a significant impact on the lives of children.

How to Become a Substitute Teacher in the Elk Grove Unified School District

Application Process If You Have a **Bachelor's Degree (BA or BS)**

Step One:

- Take and pass the California Basic Educational Skills
[FAQ on CBEST](#)
[Upcoming Dates to Take CBEST](#)

Step Two:

- Complete fingerprint background process through CTC (Commission on Teacher Credentialing).
[Fingerprint Clearance Information](#)
[41-LS Form](#)
[List of Live Scan Locations](#)

Step Three:

- Apply! EGUSD will assist you in applying for your Emergency 30 Day Teaching Permit.
[Apply for Substitute Teacher](#)

Note: The EGUSD allows substitutes to specify which subjects they are interested covering, as well as which grade levels, and which school sites.

EGUSD Substitute Application Contact:

Substitutes with the last name starting with A – G

Pam Herrera
Personnel Technician
Human Resources

☎ Phone: (916) 686-7797 ext. 67162

✉ Email: pherrera@egusd.net

Substitutes with the last name starting with H – L

Jenny Di Paolo

Personnel Technician

Human Resources

☎ Phone: (916) 686-7797 ext. 67163

✉ Email: jdipaolo@egusd.net

Substitutes with the last name starting with M – Z

Michelle Duran

Personnel Technician

Human Resources

☎ Phone: (916) 686-7797 ext. 67165

✉ Email: eduran@egusd.net

SmartFind Express

☎ Phone: (916) 512-8568

Substitute Pay Rates

Certificated Substitute Compensation Rates

Substitute Resources

[SmartFind Express](#)

Substitute Sick Leave

Frequently Asked Questions

[Substitute Employee Paid Sick Leave Request Form](#)

Note to Substitute Employees: Please ensure all fields of the Substitute Employee Paid Sick Leave Request form are properly completed, this is required documentation and must be submitted to Human Resources no later than the 10th of each month payable on the next payroll. Incomplete forms will result in a denial of pay and will be returned to the employee for completion. The fully completed and hand signed form will be accepted via US mail, District mail, scanned as an attachment to an email or can be hand delivered to the Human Resources department Monday through Friday from 8:00 am to 5:00 pm.

CONTACT US

EGUSD Mailing Address:
Elk Grove Unified School District
9510 Elk Grove-Florin Road
Elk Grove, CA 95624
[Google Map/Directions](#)

For general information regarding the Elk Grove Unified School District, please call:
(916) 686-5085

Safety and Security Department
Phone: (916) 686-7786

[School Contact Information](#)
[Department Contact Information](#)

If you are experiencing problems with the website, please [email our webmaster](#).

 NEWSROOM

- [School Event – 1/17-1/18: Cosumnes Fire Department Trains Harriet Eddy Middle School Students CPR and Water Safety in Hands-On Demonstration](#)
- [District Event – 1/26: Career-Connected Learning Goes on Display at Elk Grove Unified’s Fourth Annual EXPLORE: Map Your Future Event](#)
- [Elk Grove Unified School District Looks to Hire 350 Dynamic and Engaging Teachers, Administrators, Bus Drivers and School Nurses](#)
- [Future Cardinals Invited to Shadow Students Enrolled in the Prestigious International Baccalaureate \(IB\) Programme](#)
- [Transitional Kindergarten and Kindergarten Registration Starts January 5, 2017 in Elk Grove Unified for the 2017-18 School Year](#)

[Press Releases & Media Advisories](#)
[Archives](#)
[EGU News Story Archives](#)

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RESOURCES

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[Non-Discrimination District Programs/Activities](#)
[Uniform Complaint Procedures Website - Terms of Use](#)
[Website Accessibility Statement](#)
[Site Map](#)

UPCOMING EVENTS

- [EGUSD Board Meeting - January 17, 2017 - 6:00 pm-10:00 pm](#)
- [EXPLORE: Map Your Future – K-12 Career Pathway Exposition - January 26, 2017 - 5:30 pm-7:30 pm](#)
- [EGUSD Board Meeting - February 7, 2017 - 6:00 pm-10:00 pm](#)
- [EGUSD Board Meeting - February 21, 2017 - 6:00 pm-10:00 pm](#)
- [EGUSD Special Board Meeting - March 1, 2017 - 8:30 am-1:30 pm](#)

[District Events Calendar](#)
[School Calendars](#)