



# CONROE

INDEPENDENT SCHOOL DISTRICT  
*Committed to Excellence*

# 2014-2015 Appraisal Calendar

4/21/14

## Timeline

- The appraisal period for each teacher includes all of the days of a teacher's contract.
- Observations during the appraisal period shall be conducted during the required days of instruction for students during one school year.

### **X Non-Observation Days**

- Observations are excluded
- The first three weeks of instruction for teachers who are appraised by PDAS and who have been PDAS trained
- The three weeks following the day of completion of the PDAS orientation for teachers new to PDAS
- The day before and the day after official school holidays
- The days scheduled for end-of-semester and end-of-year examinations. (See campus test schedule)
- The days scheduled for STAAR or other standardized tests.

### Written Summary

A written summary of the observation is provided to the teacher within 10 working days.

### Teacher Self Report

- The TSR Part I is due no later than three weeks after PDAS orientation.
- TSR Parts II and III are due at least two weeks prior to the Summative Conference.

### **★ Summative Annual Report**

The last day to provide a copy of the Summative Annual Report to the teacher is five days prior to the Summative Annual Conference (May 6, 2015).

### **▲ Summative Annual Conference Period**

The Summative Annual Conference Period ends no later than 15 working days before the last day of instruction for students (May 13, 2015).

### Important Dates

**September 16, 2014:** Deadline for teachers who are not new to PDAS to submit TSR Part I

**September 16, 2014:** Earliest possible date for an observation

**April 29, 2015:** Last day to submit TSR Parts II and III to appraiser

**May 6, 2015:** Last day to provide Summative Annual Report to teacher

**May 13, 2015:** Last day for all Summative Annual Conferences to be completed

### Students

Starting date ..... August 25  
Ending date ..... June 4

### Staff

Starting date ..... August 15  
Ending date ..... June 5

### Student Holidays

Labor Day ..... September 1  
Thanksgiving ..... November 24-28  
Winter Break ..... Dec. 22 - Jan. 5  
Martin Luther King ..... January 19  
Presidents' Day ..... February 16  
Spring Break ..... March 16-20  
Holiday ..... April 3  
Memorial Day ..... May 25

August 2014						
S	M	TU	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2014						
S	M	TU	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014						
S	M	TU	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2014						
S	M	TU	W	TH	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2014						
S	M	TU	W	TH	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2015						
S	M	TU	W	TH	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015						
S	M	TU	W	TH	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015						
S	M	TU	W	TH	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				







April 2015						
S	M	TU	W	TH	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2015						
S	M	TU	W	TH	F	S
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015						
S	M	TU	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2015						
S	M	TU	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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<b>Holiday</b>	<b>Workday for staff</b> (Student holiday)	<b>Staff development</b> (Student holiday)	<b>Inclement weather day</b> (Workday)	<b>Inclement weather day</b> (Staff development)	<b>Early release</b> (Students)