

SUMMARY EVALUATION REPORT

CLASSROOM TEACHERS

Reference

District Procedure No. 7355 and
Collective Negotiations Contract, Article 14

SAN DIEGO UNIFIED SCHOOL DISTRICT

Employee Name	Soc Sec Number	Location Name	Cost Center
Title Subject Area or Grade Level	Employee Status	If Unscheduled Report Check Here <input type="checkbox"/>	Due Date

SECTION I:

EVALUATION COMPONENTS

If any of the evaluation components are marked "Unsatisfactory" or "Requires Improvement," a Remediation Plan and Performance Evaluation Addendum must be completed.

Unsatisfactory	Requires Improvement	Effective	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Progress of students toward established standards.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Instructional techniques and strategies.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Adherence to curricular objectives.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Establishment and maintenance of a suitable learning environment.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Performance of non-instructional duties and responsibilities.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Achievement of stated objectives.

SECTION II:

COMMENTS BY EVALUATOR

SECTION III:

COMPOSITE EVALUATION If marked requires improvement or unsatisfactory, a Remediation Plan and Performance Evaluation Addendum must be completed.

Unsatisfactory Requires Improvement Effective

SECTION IV:

COMMENTS BY EVALUATEE Evaluatee may also attach additional written response
If additional comments are attached check here

EVALUATOR & SUPERVISOR _____ Signature _____ Title _____ Date	EVALUATEE I certify that this report has been discussed with me I understand my signature does not necessarily indicate agreement _____ Signature _____ Date	REVIEWER _____ Signature _____ Title _____ Date
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PERFORMANCE EVALUATION ADDENDUM

San Diego Unified School District

Instructions: This form MUST be completed when elements of Section I, II and/or Section III of the Summary Evaluation Report contain an "unsatisfactory" or "requires improvement" evaluation. The Addendum should be attached to the evaluatee and supervisor's copy of the Evaluation Worksheet. Should stated deficiencies not be corrected and appropriate action be required, the Addendum, together with all site or department records, will be requested by and forwarded to the Personnel Administration Department.

Employee Name

Soc. Sec. Number

Location Name

Describe areas of performance considered unsatisfactory or requiring improvement

Describe specific assistance provided (include dates)

Describe results of assistance (include dates)

ATTACH ADDITIONAL SHEETS IF NEEDED

EVALUATOR AND SUPERVISOR REVIEWER

EVALUATEE

Signature(s)

Signature

Title

Title

Date _____

Date _____

Signature

Date

I certify that this report has been
discussed with me. I understand
my signature does not necessarily
indicate agreement.