

RE: TURNAROUND HIGH SCHOOLS

*Alfred Bonnabel High School
John Ehret High School
Grace King High School
West Jefferson High School*

Dear Certified Employee:

At the July 11, 2011 school board meeting, the following schools were designated as Turnaround High Schools - Alfred Bonnabel High School, John Ehret High School, Grace King High School and West Jefferson High School. The policy directs the principals to change 15% of their current certified staff. Therefore, it is IMPERATIVE that all certified staff participates in the mutual consent process.

Mutual consent is defined as a mutual agreement between employee and employer for employee to accept position offered by employer. **ALL placements will be done through mutual consent. There will be NO forced placements.** Once an employee has interviewed with a principal and mutual consent has been reached, HR will notify principal and employee of placement.

Again, it is IMPERATIVE that you take advantage of every opportunity to participate in the mutual consent interview process. Please see interview chart below.

PLEASE NOTE: If you have previously interviewed and mutual consent was reached, this process does not apply to you.

Sincerely,



Isaac G. Joseph
Assistant Superintendent, Human Resources

INTERVIEW CHART

<u>Date</u>	<u>Employees</u>	<u>Location</u>
Thurs., July 14 th , 12:00 noon -- 5:00 p.m.	LAST NAMES A-E	Ehret Gym
Friday, July 15 th , 7:30 a.m. -- 11:30 a.m.	LAST NAMES F-Q	Ehret Gym
Friday, July 15 th , 1:00 p.m. -- 5:00 p.m.	LAST NAMES R-Z	Ehret Gym
Tuesday, July 19 th , 1:00 p.m. 5:00 p.m.	ALL REMAINING	School Site

IF MUTUAL CONSENT IS NOT REACHED

Monday, July 25 th , 7:30 a.m. – 5:00 p.m.	ALL UNMATCHED	Ehret Gym
Tuesday, July 26 th , 7:30 a.m. – 5:00 p.m.	CERTIFIED EMPLOYEES	

Any certified employee who remains unmatched after July 26th will be subject to lay off and placed on a recall list.