

Evaluation Timeline 2018-19 School Year

Timeframe	Activity	Deadline
August-October 19th	Schedule and complete BOY conferences for all educators	October 19th MUST be finalized in platform
August-October 26th	Evaluatees submit PGG and Lesson Plan or Evidence of Planning	October 26th MUST be submitted in platform
August-November 8th	Evaluators can request revisions of PGG and/or Lesson Plan or Evidence of Planning	November 8th MUST be requested in platform
August-November 15th	Educators revise and resubmit PGG and/or Lesson Plan or Evidence of Planning if requested	November 15th All revisions MUST be submitted in platform
August-November 16th	Educators submit all SLO/SOO/SAO	November 16th MUST be submitted in platform
August-November 21st	Evaluators score Lesson Plan or Evidence of Planning	November 21st MUST be scored in platform
October 15th-	Formal Observations or In Person Assessment of Practice begin	
November 16th-November 30th	Evaluators approve or request revisions of SLO/SOO/SAO	November 30th Approval or Revision Requests must be submitted
November-December 7th	Educators revise SLO/SOO/SAO	December 7th Revisions MUST be submitted
November 30th-December 12th	Evaluators review resubmitted SLO/SOO/SAO	December 12th All SLO/SOO/SAO MUST be either approved or not approved in platform
December 22, 2018	Begin MOYs	Evaluators meet with evaluatee to discuss any changes to SLO/SOO/SAO
February 15, 2019	End MOYs	All SAO/SOO/SAO changes must be made no later than this date.

February 22, 2019	Final date for Formal Observations and In Person Assessment of Practice	All Formals and IPAPs must be completed by this date- no exceptions.
March 1st, 2019	All educators that have semester courses MUST hand in their second semester SLO/SOO/SAO	All second semester SLO/SOO/SAO due to evaluators no exceptions.
March 15, 2019	All evaluators MUST have completed their first informals.	All evaluators MUST have the first informal completed by this date - no exceptions.
March 22, 2019	Educators that need to revise SLO/SOO/SAO should have an MOY completed by this date.	All second semester MOYs MUST be complete. No exceptions.
April 26, 2019	All evaluatees must have their 2nd Informal completed by this date.	All 2nd Informals must be completed no later than today, no exceptions.
May 13, 2019	Evaluatees and evaluators must have an EOY scheduled	
June 3, 2019	Last day to complete all EOY conferences	
June 10, 2019	All FERs due to HR, no exceptions.	All Final Effectiveness ratings due to HR, no exceptions.